

Note for Information

CCOP - KIGAM Unconventional Oil and Gas Resources Project: Mapping of Black Shale Formations for the prediction of shale resources (UC Project)

National Coordinators Meeting & Workshop (UCM7)

28-30 March 2017, Bangkok, Thailand

Accommodation	Holiday Inn Bangkok Silom 981 Silom Road, Bangrak Bangkok 10500, Thailand Tel: +66 2 238 4300 ext. 4301 Fax: +66 2 2266 7701 Email: ratiya.t@holidayinnsilom.com
CCOP Group Hotel Room Rates	Superior Single room: THB1,900/night Double room: THB2,200/night Deluxe Single room: THB2,600/night Double room: THB2,900/night Complimentary from the hotel • Daily AF breakfast • Wifi internet, TV with LCD screen of 32 inches • Swimming Pool Check in and check out time - Check-in time is from 14.00 and check-out time is before 12:00 <u>Accommodations will be reserved according to the arrival and departure date, or depending on special requests. Payments for accommodation is on individual account.</u> <u>The cancellation fee for no show MUST be paid by each registered participant/company</u>
Meeting Venue	Silom II
Internet	Complimentary Internet access in room and selected resort areas
Evening Functions	Information about the sponsored dinners to be announced later.
Airport Transfer	No airport transfer will be arranged. You are please requested to take a metered taxi from the airport to the hotel, and back. However we will include 1,000 bahts in your allowance to cover the return airport transfer costs.

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Visa Requirements for Foreign participants	CCOP participants will receive " Acceptance Letter " issued by the CCOP TS as organizer via E-mail for the travel approval from their organizations. The host organization in Lao-PDR will also issue the official invitation letters to all. Note: The participant must possess a passport valid for at least six months upon arrival.
Sponsorship	Daily Subsistence Allowance (DSA) for sponsored participants: will be distributed on day 1 of the workshop. This DSA covers accommodation (based on single occupancy rate), meals and any incidental expenses. Sponsored participants are to settle the payment of their room and personal expenses with the hotel directly.
Travel Insurance	Foreign participants are strongly recommended to obtain the travel insurance plan that suits their needs.
Activity Record	A USB drive will be provided to all participants to record the presentations, final list and contact details of participants and some pictures.
Currency	1.00 USD = THB35 as of February 2017
Climate	20°- 35°C Temperature in March.
Time Zone	GMT +7
For more information, please contact	Dr. Kamaludin Bin Hassan Regional Expert CCOP Technical Secretariat Mobile Phone: +66 91 802 1561 E-mail: kamaludin@ccop.or.th Website: http://www.ccop.asia/